

## Operation of the Field Gate Lock



**We are required to keep the field gate closed and locked. Consequently, after you enter the gate, you must close and lock the gate behind you.**

We have one of several locks placed on the lock cylinder for the gate. When locking the gate, it is imperative that our lock be replaced into its lock hole position, so that access can be gained by others with their locks.

**On at least one occasion, the gate was locked using our club lock, bypassing the designated lock hole on the cylinder. This prevented the Water Department and all others having locks from opening the gate, until our lock was removed. Please be careful to remove and replace the lock according to the following procedure.**

1. Remove our club combination lock from the lock cylinder (combination is printed on back of your club ID card).



2. Pull up on the center shaft rod of the lock cylinder and rotate it until the selector rod can be raised through the hole where our club lock was removed. The chain tab is now released at the bottom of the cylinder.



3. Holding the center shaft rod up with the selector rod protruding through the lock hole, pull the chain tab (located at the bottom of the cylinder) outward. With the chain tab removed the gate is now unlocked.



**Reverse the Procedure to Lock the Gate**