

Charlotte Sport Modelers Society, Inc.

Constitution and By-Laws
Amended and Restated February 26, 20003

CONSTITUTION

AMA Club No. 3897 Florida Corporation N-

98000000528

ARTICLE I: NAME

The name of this Corporation shall be the CHARLOTTE SPORT MODELERS SOCIETY, INC., hereinafter referred to as CSMS.

ARTICLE II: PURPOSE

Section1- The purpose of CSMS is to promote, through learning and good fellowship, the hobby of radio control model building and flying in Southwest Florida, and to promote the educational and other programs of the Academy of Model Aeronautics (AMA).

Section2- All activities of CSMS shall conform to the policies of the AMA and to its rules and regulations for member clubs.

ARTICLE III. MEMBERSHIP

Section1- Persons who live in or visit the Southwest Florida area and who are AMA or MAAC members may apply for membership. Applicants must submit a completed application, show proof of current membership in AMA or MAAC, pay appropriate dues, initiation fee and any due assessments. Upon satisfactory completion of a 28 day probation period, the application shall be voted on by members in attendance at a following regular meeting. If approved, the applicant will become a member at that time.

Section2- All members are equal and have the right to vote at membership meetings, and to make motions or to second same from the floor.

ARTICLE IV: DURATION

Section1- The duration of this club shall be perpetual or until dissolution.

By-Laws

Article I: OFFICERS & DIRECTORS

Section1- The Board of Directors shall consist of six elected members: President, Vice-President, Secretary, Treasurer and two members at large, all of whom must be CSMS members in good standing.

Section2- The board of Directors shall appoint a qualified member to complete the term of any office created by a vacancy, within 14 days: subject to membership approval.

Section3- Officers and Directors are required to be present at meetings for at least ten months of the year.

Section4- The Board of Directors shall vote to ratify the year's actions of the Officers at each annual December meeting.

Section5- Any officer may resign by written notice to the Secretary.

ARTICLE II: DUTIES

Section1- President: The President shall preside over all meetings of the CSMS in accordance with basic Robert's Rules of Order, used as a guideline. He shall be the spokesperson for CSMS. The President may vote only in the event of a tie vote at any CSMS board meeting. The President may appoint such personnel and committees as deemed necessary, subject to approval of the Board.

Section2- Vice President: The Vice President shall act for the President in his absence and shall maintain an accurate record (including place of storage) of all Club assets.

Section3- Secretary: The Secretary shall record the attendance and the minutes of all CSMS meetings and be the contact person with AMA in case of questions, problems or situations. The Secretary shall maintain a bound permanent record book of membership and have custody of any other membership records.

Section4- Treasurer: The Treasurer shall collect and disburse all moneys and maintain a permanent, verifiable, record of all transactions. The Treasurer shall provide a written report at CSMS meetings, and his records shall be subject to an annual audit by a committee of two who shall be approved by the members, in January of each year.

Section5- The Board of Directors shall act upon all matters of general policy and approve all expenditures as follows: up to \$100.00- approval of the President or Treasurer; over \$100.00 up to \$400.00- approval of the majority of the Board; over \$400.00- pre-approval of the general membership.

Section6- Safety Committee Chairman/Safety Officer: The Safety Committee Chairman/Safety Officer shall be responsible for chairing the safety committee of three and the Grievance Committee, ensuring existing safety rules are enforced, and may vote only to break a tie. This includes processing grievance forms and following the basic grievance procedure documented in the sample By-Laws recommended by AMA January 9, 2002 for adoption by all chartered clubs, together with any additional grievance procedures adopted by CSMS. The Grievance Committee shall consist of the Board and the Safety Committee.

Secion7- Contest/Event Committee Chairman: The Contest/Event Committee shall be responsible for fund raising, coordinating and establishing, in conjunction with Contest Directors and approved by the members.

Section8- The Field Manager shall be responsible for establishing mowing and work crews to insure that the field is properly maintained, in addition to making recommendations for improvements as needed.

ARTICLE III: TERMS Of OFFICE

Section1- Officers of CSMS shall serve for a term of one year and may be elected to consecutive terms of office.

Section2- Election of Officers shall take place at the annual December regular meeting. A nominating committee appointed by the President in October will present candidates for office at the November regular members' meeting. Nominations from the floor may be had in December prior to the election. Elected officers will begin their term on the first day of January following their election. No proxy votes will be permitted. Voting shall be by secret ballot if there is more than one candidate for any office. Nominees and appointees for office must be CSMS members for the preceding 12 months.

Section3- Any officer is subject to removal by a Recall Election under Florida Corporation statutes.

ARTICLE IV: MEETINGS

Section1- Regular meetings may be held monthly or as determined by the Board of Directors. The Secretary shall notify the membership, one month in advance, of the

annual election meeting and include the proposed slate of candidates. Such notice may be by mail, phone or Email.

Section2- Special meetings of CSMS may be held at any time upon call by the President, by three members of the Board or by any ten members. Calls for special meetings of members shall be given at least three days in advance and shall include the time, place and purpose of the meeting. Such calls may be by mail, phone or Email.

Section3- All matters brought to a vote shall be carried only by majority of those voting.

ARTICLE V: REGULAR BUSINESS

Section1- All regular business of CSMS shall be conducted by the Board of Directors. Activities determined to be of special interest by the members shall be voted on at a members' meeting.

Section2- A members' meeting quorum shall consist of 25% of CSMS membership. A Board of Directors quorum shall consist of any four members of the Board. A Grievance Committee quorum shall consist of five Grievance Committee members.

ARTICLE VI: MEMBERSHIP

Section1- Membership and annual renewal shall be conditional on affirming the safety oath contained in the application for membership, together with proof of current membership in AMA or MAAC.

Section2- All members will be given copies of the CSMS Constitution and By-Laws, the flying rules for each CSMS site, a list of CSMS instructors, a membership roster and any other material deemed appropriate by the Board.

Section3- Membership expulsion shall be only for sufficient cause, governed by CSMS Grievance Procedures, and require a 2/3 vote of a quorum of the members at a regular meeting.

Section4- Members shall vote to ratify the year's actions of the Board of Directors at the annual December meeting.

ARTICLE VII: COMMITTEES

Section1- The President shall annually appoint these committees: Field Manager, Safety, Contest/Event, Audit, nomination and membership. The membership committee will pass on all applications, arrange to introduce the nominee at a CSMS meeting and present new members with required forms and other information. All new and renewal applications shall be presented to the CSMS Secretary for record keeping.

Section2- The Grievance Committee (GC) is to resolve all grievances which impact the club and impartially determine an outcome which is in harmony with the CSMS Constitution, By-Laws and Grievance Procedures. This committee shall consist of nine members; being 6 Board members and 3 Safety officers which will meet on the day of the monthly Board meeting. For matters of extreme importance, any member of the GC may call for an emergency session.

ARTICLE VIII: DUES AND FEES

Section1- Dues and fees shall be established annually by membership vote in the January regular meeting for the ensuing year, to include an initiation fee to be charged to each new member. A dues payment grace period from January 1 to February 15th will apply; any member with unpaid dues after that date will be terminated, unless such delinquency is waived by the Board of Directors. Former members applying for membership must pay the new member initiation fee, plus dues and any current assessment.

Section2- Special assessments require concurrence of more than 50% of the membership. Any current year special assessment shall be paid in full by each existing and new member.

Section3- Should CSMS disband, remaining funds after deduction of all outstanding obligations shall be disbursed on a 5 year pro-rate basis to members of record upon dissolution.

Section4- Contributions to CSMS shall become part of the general fund unless restricted by the donor.

Section5- The CSMS dues, membership and fiscal year shall be from January 1 to December 31 each year.

ARTICLE IX: AMENDMENTS

Section1- Amendments may be made to this Constitution or By-Laws at any regular meeting, provided that notice of at least 7 days is given to the membership of the intent to consider such amendments. Copies of proposed changes shall be provided to members as part of the notification.

Section2- Any By-Laws hereafter promulgated and required by AMA are herewith and henceforth adopted by reference until they be subsequently added as amendments to these By-Laws.

ARTICLE X: RULES

In addition to AMA rules, the Board of Directors may enact recommendations to promote safe and orderly operations at the CSMS flying sites for member and non-member fliers

CSMS GRIEVANCE PROCEDURES

PURPOSE:

The Grievance Procedure provides a mechanism to enforce existing rules and is designed to promote amiable relations within CSMS, by providing a progressive disciplinary system. Should a complaint be serious or not be resolved informally, the matter shall be referred to the Grievance Committee for consideration by means of a grievance form to be completed and presented to any Safety Officer. The complainant and at least one witness must sign the grievance form.

PENALTIES;

1 - First Violation:

- A. Viewpoints of all complainants and accused will be considered
- B. Complainants names will be disclosed
- C. A verbal reprimand will be given to the accused and this will be recorded in the GC files.

2- Second Violation:

- A. Complainants names will be disclosed.
- B. The accused has the right to a written rebuttal, to be reviewed by the GC.
- C. Aircraft operation privileges will be suspended for 30 days; a written notice of this shall be issued to the accused and a copy published in the CSMS newsletter. This action will be recorded in the GC files.

3 - Third Violation

A. The GC will notify the accused in writing and the CSMS members notified via the newsletter that the membership will vote on the expulsion of the accused at the next membership meeting which will be held on (stated date).

B. Said expulsion will last for one year. During that time the accused shall lose flying privileges and aircraft operation shall be prohibited.

C. A member may be expelled from the club only upon a 2/3 majority vote of at least a membership quorum. The voting will be done by secret ballot.

D. The expelled member may reapply for membership at the expiration of the expulsion period, or if extenuating circumstances can be shown earlier.

E. If the accused is not a CSMS member, all aircraft operations shall be denied for a minimum of 1 year.

4 - Normally the three actions outlined above will not be enforced unless they are accumulated in a two year period. However, if the GC determines a violation is so flagrant that expulsion is probable they may omit the normal progression and move immediately so the third violation penalty (Step3).

5 - Any person subject to a grievance penalty who directs any retaliatory action against CSMS or the person filing said grievance will be subject to immediate expulsion from the club and the field. This includes threats, intimidation, physical harm, intentional property damage, or any other action deemed to be retaliatory by the CG.